

**MEMORIAL UNIVERSITY OF NEWFOUNDLAND  
SENATE**

The regular meeting of Senate was held on March 8, 2022, at 4:00 p.m. via Webex

75. PRESENT

The President, Dr. F. Strzelczyk, Dr. R. Shea, Dr. I. Sutherland, Dr. D. Hardy Cox, Dr. A. Warren, Dr. G. Watson, Dr. P. Banahene Adjei, Dr. D. Keeping, Dr. S. Bugden, Dr. K. Bulmer, Dr. A. Craig, Dr. A. Cunsolo, Dr. I. Dostaler, Dr. M Hunter, Dr. T. Fridgen, Dr. G. Galway, Dr. A. Gaudine, Dr. K. Jacobson, Dr. G. Naterer, Dr. M. Piercey-Normore, Ms. J. Porter, Ms. M. Snow, Dr. A. Sullivan, Dr. C. Andersen, Dr. K. Anderson, Dr. D. Behm, Dr. A. Bittner, Ms. L. Browne, Dr. N. Catto, Mr. C. Couturier, Dr. G. Cox, Dr. R. Croll, Mr. D. Duda, Mr. E. Durnford, Dr. J. Flynn, Dr. S. Ganz, Dr. G. George, Dr. E. Haven, Dr. J. Hawboldt, Dr. R. Haynes, Dr. K. Hodgkinson, Dr. P. Issahaku, Dr. E. Kendall, Dr. D. Kelly, Dr. C. Kozak, Dr. J. Lokash, Dr. S. MacDonald, Dr. D. O'Keefe, Dr. S. O'Neill, Dr. D. Peters, Dr. A. Pike, Dr. J. Pridham, Dr. C. Purchase, Ms. H. Skanes, Dr. K. Snelgrove, Dr. M. Stordy, Mr. P. Sullivan, Dr. L. Twells, Ms. C. Walsh, Dr. J. Westcott, Mr. A. Gharmartale, Mr. B. Mishkat, Mr. D. Dunphy, Ms. M. Feltham, Ms. H. Hennessey, Ms. S. Merchant, Mr. J. Mweemba, Ms. E. Redmond, Dr. M. Haghiri

**Chair of the Senate Committee on Undergraduate Studies (Standing Invitation)**

Dr. Shannon Sullivan

APLOGIES FOR ABSENCE

Dr. C. Schiller, Dr. K. Hodgkinson, Ms. F. Ahmed

76. MOTION TO ADOPT AGENDA

It was moved by Dr. M. Steele, seconded by Dr. D. Peters and carried to adopt the agenda.

77. MINUTES

Ms. M. Snow advised that the minutes would not be tabled for this senate meeting as the Office of the Secretary of Senate had been made aware of an error in the draft minutes that would require further examination to ensure they accurately reflect the intended information and calendar changes. The minutes of January, February and March will be presented at the next regular meeting of Senate on April 12, 2022.

78. REMARKS FROM DEPUTY CHAIR OF SENATE

- Dr. Strzelczyk noted this is her last meeting of Senate as Provost and Vice-president (Academic) as she is taking a new position at Western University.
- An update was provided for searches for several Deans and University Registrar.

**CONSENT AGENDA**

It was moved, seconded and carried that the consent agenda be approved as follows:

79. Report of the Academic Council of School of Graduate Studies

79.1 Linguistics

Page 606, 2021-2022 University Calendar under the heading 9.17 Linguistics under sub-heading 9.17.1 Program of Study delete and replace Clause 4 as follows:

“4. The M.A. in Linguistics requires proficiency in a language other than the student's first language, as demonstrated by a minimum 'B' grade in a second-year undergraduate language course, or performance satisfactory to the Department in an arranged reading proficiency test. A working or structural knowledge of other languages may also be required for particular programs (e.g., courses in the series Linguistics 6050-59 or the former 6010-6041).

Under sub heading 9.17.2 Courses, delete in its entirety and replace with the following:

“A selection of the following graduate courses will be offered to meet the requirements of students, as far as the resources of the Department will allow. Full information is to be found in the Department's Graduate Program web page.

Regularly offered:

6100 Issues in Morphosyntax (*credit may not be obtained for both Linguistics 6100 and the former 6001*)

6110 Selected Topics in Transformational Grammar

6115 Topics in the Syntax of a Selected Language (*prerequisite: 6001 or 6110*)

6150 Principles of Language Acquisition

6151 Selected Topics in Language Acquisition (*prerequisite: Permission of the instructor*)

6203 Phonological Theory (*credit may not be obtained for both 6203 and the former 6200*)

6204 Selected Topics in Phonology (*prerequisite: 6203; credit may not be obtained for both 6204 and the former 6201*)

6210 Sociolinguistics (*credit restriction: a student may not obtain credit for both 6210 or the former 6211*)

6400 Comparative and Historical Linguistics

6500 Field Methods

6956 Language Disorders and Linguistic Theory

6700 Experimental Phonetics

7000 Seminar in Research Methods

7001 Analytical Issues in Linguistics

Occasionally offered:

6050-54 Structure of a North American Indigenous Language (*credit restriction: Except where an exemption is supplied by the Head of the Department, a student may not obtain credit for more than one course in the 6050-54 series. Students may not obtain credit for*

*any of the previously offered 6010, 6011, 6020, 6021, 6030, 6031, 6040, 6041 in addition to a course in the 6050-54 series.)*

6055-59 Structure of an Uncommonly-Taught Language (*credit restriction: Except where an exemption is supplied by the Head of the Department, a student may not obtain credit for more than one course in the 6055-59 series.*)

6212 Selected Topics in Language and Gender

6220 Areal and Temporal Variations in Language

6300-6309 Special Subjects

6420 English Dialectology I

6421 English Dialectology II

6430 Selected Topics in Linguistic Variation (*prerequisite: 6220 or the former 6211*)

6601 Modern Linguistic Theories

6701 Selected Topics in Experimental Phonetics (*prerequisites: 6203, 6700*)

6800 Selected Topics in Morphology 6880 Selected Topics in Semantics 6999 M.A. Research Project

7100 Topics in North American ~~Native~~ Indigenous Languages (*prerequisites: a course from series 6050-6054 or the former 6011, 6031, 6041*)

7200 Advanced Topics in Syntax (*prerequisites: 6110, plus either 6001 or 6115*)

7400 Seminar in Comparative and Historical Linguistics (*prerequisite: 6400 or 6410*)

7430 Seminar in Linguistic Variation (*prerequisite: 6430*)

7800 Seminar in Morpho-semantics (*prerequisite: 6800*)

7900-03 Special Topics in Linguistics

**Note:**

Appropriate equivalent credits may be given for courses taken at the Summer Institute of the Linguistic Society of America, or a similar institute. Students are encouraged to attend these institutes. They should, however, consult the Head of the Department as to what courses may be appropriate for credit.”

Page 712, 2021-2022 University Calendar under heading 40.23.1 Program of Study amend Clause 1 to read as follows:

“1. The Degree of Doctor of Philosophy is offered in the following areas:

- Theoretical issues in Core Areas of Grammar (phonetics, phonology, morphology, syntax, semantics); Languages in which the Department has demonstrated expertise; and Language Acquisition.”

Under sub-heading 40.23.2 Courses delete in its entirety and replace as follows:

“A selection of the following graduate courses will be offered to meet the requirements of students, as far as the resources of the Department will allow. Full information is to be found in the [Department's Graduate Course Descriptions web page](#).

**Regularly offered:**

6100 Issues in Morphosyntax (*credit may not be obtained for both Linguistics 6100 and the former 6001*)

6110 Selected Topics in Transformational Grammar  
6115 Topics in the Syntax of a Selected Language (*prerequisite: 6001 or 6110*)  
6150 Principles of Language Acquisition  
6151 Selected Topics in Language Acquisition (*prerequisite: Permission of the instructor*)  
6203 Phonological Theory (*credit may not be obtained for both 6203 and the former 6200*)  
6204 Selected Topics in Phonology (*prerequisite: 6203; credit may not be obtained for both 6204 and the former 6201*) 6210 Sociolinguistics (*credit restriction: a student may not obtain credit for both 6210 or the former 6211*)  
6400 Comparative and Historical Linguistics  
6500 Field Methods  
6700 Experimental Phonetics  
6956 Language Disorders and Linguistic Theory  
7000 Seminar in Research Methods  
7001 Analytical Issues in Linguistics

**Occasionally offered:**

6050-54 Structure of a North American Indigenous Language (*credit restriction: Except where an exemption is supplied by the Head of the Department, a student may not obtain credit for more than one course in the 6050-54 series. Students may not obtain credit for any of the previously offered 6010, 6011, 6020, 6021, 6030, 6031, 6040, 6041 in addition to a course in the 6050-54 series.*)  
6055-59 Structure of an Uncommonly-Taught Language (*credit restriction: Except where an exemption is supplied by the Head of the Department, a student may not obtain credit for more than one course in the 6055-59 series.*)  
6212 Selected Topics in Language and Gender  
6220 Areal and Temporal Variations in Language  
6300-6309 Special Subjects  
6420 English Dialectology I  
6421 English Dialectology II  
6430 Selected Topics in Linguistic Variation (*prerequisite: 6220 or the former 6211*)  
6601 Modern Linguistic Theories  
6701 Selected Topics in Experimental Phonetics (*prerequisites: 6203, 6700*)  
6800 Selected Topics in Morphology  
6880 Selected Topics in Semantics  
6999 M.A. Research Project  
7100 Topics in North American Indigenous Languages (*prerequisites: a course from series 6050-6054 or the former 6011, 6031, 6041*)  
7200 Advanced Topics in Syntax (*prerequisites: 6110, plus either 6001 or 6115*)  
7400 Seminar in Comparative and Historical Linguistics (*prerequisite: 6400 or 6410*)  
7430 Seminar in Linguistic Variation (*prerequisite: 6430*)  
7800 Seminar in Morpho-semantics (*prerequisite: 6800*)  
7900-03 Special Topics in Linguistics

**Note:**

*Appropriate equivalent credits may be given for courses taken at the Summer Institute of the Linguistic Society of America, or a similar institute. Students are encouraged to attend these institutes. They should, however, consult the Head of the Department as to what courses may be appropriate for credit.”*

#### 79.2 Revisions to the School of Graduate Studies Academic Council By-Laws

Senate received background information and approved the addition of a new Clause “4 Equity, Diversity and Inclusion – Anti Racism (EDI-AR)” to the Academic Council By-Laws and as follows:

“ 4. Equity, Diversity and Inclusion – Anti Racism (EDI-AR)

(a) There shall be an SGS EDI-AR Committee which will represent the diversity of views/experiences at Memorial, which is charged with the responsibility of:

Provide advice to the AVPA and Dean, SGS using an EDI-AR lens on SGS related activities (examples are to be included in the mandate of a Standing Committee of SGS Academic Council)

(b) Regular meetings of the Committee shall normally take place at the call of the Chair.

(c) The committee shall consist of the Associate Vice-President (Academic) and Dean (AVPA and Dean), School of Graduate Studies, or delegate, who shall be Chair, and 10 members of whom can be members of Council or the University Community including students, faculty and staff. The Director, Graduate Enrolment Services, shall be an ex-officio member of this Committee. Members shall serve for a two-year term.

(d) The Secretary of the Committee, who shall not vote, shall be appointed by the AVPA and Dean, Graduate Studies from their staff.

(e) The Committee shall have the power to co-opt.

(f) The Committee may appoint *ad hoc* sub-committees.”

#### School of Graduate Studies- Faculty of Education

79.3 Page 624, 2021-2022 University Calendar under heading 13.8.6 Post-Secondary Studies delete and replace all instances of “Post-Secondary Studies” to “Post-Secondary Education” in the sections noted below:

“13.8.6 Post-Secondary Education”

“13.8.6.1 Admission Requirements”

“13.8.6.2 Program Requirements”

“13.8.6.3 Program Requirements for Graduate Diploma in Post-Secondary Education (Health Profession Education)”

80. Report of the Senate Committee on Committees, Elections and By-Laws

80.1 Terms of Reference for the Senate Committee on Undergraduate Studies

The Senate Committee on Undergraduate Studies has recently reviewed its membership and terms of reference as outlined under G. Committee on Undergraduate Studies, VII. Standing Committees, in the Senate Bylaws and Procedures.

Following consideration of this matter, it was the decision of the Committee to approve the amended Membership and Terms of Reference, for submission to the Committee on Elections and Committees and By-Laws as outlined in the background documentation and as follows:

“VII. Standing Committees

<b>Committee on Undergraduate Studies</b>	<b>Member until August 31</b>
Vacant	2023
Brown, Trevor (Business)	2023 *
Harding, Scott (Biochemistry)	2023 *
Walsh, Donna (Retired)	2023
Sullivan, Patrick (Engineering)	2023 *
Coady, Peggy (Business)	2022
Gallagher, Katherine (Retired)	2022
Shannahan, Kirby (Business Administration)	2021
Wells, Darrell (School of Ocean Technology - MI)	2021
Mulligan, Martin (Biochemistry)	2021
Rose, Kathryn (Library)	2021
McLaughlin, Katherine (Director of Advocacy (MUNSU) (or designated alternate)	2021 (April 30)
Provencher, Ava (Undergraduate Student, (MUNSU))	2021 (April 30)
Vacant (Undergraduate Student (MISU))	2021 (April 30)
Vacant (Undergraduate Student (GCSU))	2021 (April 30)
Registrar or delegate	
Registrar, Grenfell Campus or delegate	
Registrar, Marine Institute or delegate	
Director, Centre for Innovation in Teaching and Learning or delegate	
Dean of Libraries or delegate	
One Academic Staff Member in Cooperative or Field Education (ASM-CFE)	
Chair, Undergraduate Studies Committee, Marine Institute or delegate	
Chairs of Undergraduate Studies Committees, or their equivalent, of all Schools and Faculties or delegate	
Provost and Vice-President (Academic) or delegate	

\* New Member

1. Membership

- (a) Provost and Vice-President (Academic) or delegate
- (b) Registrar or delegate
- (c) Registrar, Grenfell Campus or delegate
- (d) Registrar, Marine Institute or delegate
- (e) Director, Centre for Innovation in Teaching and Learning or delegate
- (f) Dean of Libraries or delegate
- (g) One Academic Staff Member in Cooperative or Field Education (ASM-CFE)
- (h) Chair, Undergraduate Studies Committee, Marine Institute or delegate
- (i) Chairs of Undergraduate Studies Committees, or their equivalent, of all Schools and Faculties or delegate
- (j) Four undergraduate students, Director of Advocacy (or designated alternate) and one other undergraduate student appointed by the Memorial University Students' Union, one by the Marine Institute Student's Union and one by the Grenfell Campus Student Union
- (k) An appropriate number of academic staff members, at least one of whom shall be a Senator

## 2. **Terms of Reference**

- (a) To propose minimum standards for the acceptance of undergraduate students into the University, their continuance in their programs and their readmission;
- (b) To propose amendments to general University Regulations pertaining to undergraduate studies.
- (c) To examine any proposed amendments to existing University Regulations on Undergraduate Studies and any proposed new regulations on Undergraduate Studies which originate elsewhere in the University before submission to Senate.
- (d) To examine proposals for all new undergraduate programs and all extensions and changes in existing programs before submission to Senate. The Committee will require units submitting such proposals to indicate in writing that sufficient material and non-material resources are available to operate the proposal and the ways, if any, that existing programs may be affected. In the event that the Committee is not satisfied, it may request further information or refer the matter to the Office of the Provost and Vice-President (Academic) or the appropriate Vice-President for further consideration.
- (e) To approve on behalf of Senate, all new undergraduate courses and changes in existing courses. On a regular basis, Senate will be informed of the courses so approved, the courses being listed by Department, course number and title.
- (f) To advise Senate and the Provost and Vice-President (Academic) on all matters pertaining to Undergraduate Studies.
- (g) To present an annual report on Undergraduate Studies to Senate.
- (h) To act on matters delegated to it by Senate, in particular appeals and requests for waivers of regulations in accordance with procedures, policies and regulations approved by Senate.
- (i) The Committee shall confirm that consultation regarding calendar changes has been undertaken with the St. John's Campus, the Grenfell Campus, the Labrador Institute, and the Marine Institute.

- (j) Each semester, receive and review a report on grades considered to be anomalous and an explanation for those anomalies from faculties and schools, the Grenfell Campus, the Labrador Institute, and the Marine Institute.
- (k) To advise the Provost and Vice-President (Academic) on academic matters pertaining to the preparation of the University timetable.
- (l) To establish *ad hoc* and standing sub-committees and to delegate to these committees functions it deems appropriate.

## 80.2 Terms of Reference for the Committee on Admissions

Senate received background information and approved the amendments to the Membership and Terms of Reference for the University Committee on Admissions as outlined in the background documentation and as follows:

“VII. Standing Committees

### **L. University Committee on Admissions**

#### 1. Membership:

- (a) University Registrar or delegate, normally from the Academic Advising Center (Marion Morgenstern).
- (b) An Assistant Registrar - Admissions, who will serve as convener (Michelle Honeygold).
- (c) Academic Program Manager or Associate Dean, Faculty of Humanities and Social Sciences\* (Renee Shute).
- (d) Senior Academic Advisor or Associate Dean, Faculty of Science\* (Shannon Sullivan).
- (e) An appropriate number of faculty members; insofar as possible, the Committee shall have balanced representation from the faculties/schools that offer direct entry to applicants who are new to post-secondary studies (vacant).
- (f) At least one of the members from c, d or e shall be a senator.
- (g) Manager, Blundon Centre or delegate (Jason Geary).
- (h) Director, Counselling and Wellness Centre or delegate (Ken Fowler)
- (i) An undergraduate student appointed by the Memorial University Students' Union (Fahmida Ahmed).

#### **2. Terms of Reference**

(a) To review applications for general admission from undergraduate applicants who are new to post-secondary studies, who are seeking admission to the University to study at a campus other than the Grenfell Campus and who are requesting admission to the University under the regulations governing Applicants Who Are Requesting Special Admissions. Requests from those seeking admission to study at the Grenfell Campus will be considered by the Grenfell Admissions Committee.

(b) To review applications for general admission under, but not limited to, the following situations:



- a. Special Circumstances. Current high school students or graduates providing evidence of special circumstances beyond the applicant’s control, including personal, family or health issues, which have interfered with the applicant’s academic performance in the final year of high school. Decisions will be based on an assessment of the applicant’s academic readiness for post-secondary studies.
- b. Flexible Admission. High school students or graduates from outside the province lacking courses in up to two subject areas that are specified in Memorial’s admission requirement but have a slate of courses that adequately prepare them for their declared program.
- c. Concurrent Studies. Applicants seeking admission under the concurrent studies category wishing to take more than one course per semester.
- d. Mature Applicants. Applicants seeking admission under the mature student category providing evidence of personal growth since high school.
- e. English Proficiency. Applicants not meeting the English proficiency requirements.”

80.3 Terms of Reference for the Teaching and Learning Committee

Senate received background information and approved the amendments to the Membership and Terms of Reference for the Teaching and Learning Committee as outlined in the background documentation and as follows:

<b>“Teaching and Learning Committee</b>	<b>Member until August 31</b>
Milley, Rebecca (Grenfell Campus)	2024 *
Westcott, Jillian (Marine Institute)	2024 * (Senator)
Boone, Darrell (Medicine)	2024 *
Giwa, Sulaimon (Social Work)	2024 *
Thorpe, Christina (Psychology)	2024
Bungay, Sharene (Computer Science)	2023
Hennessey, Hilary (Undergraduate Student (MUNSU))	2022 (April 30)
Walsh, Sarah (Undergraduate Student (MISU))	2022 (April 30)
Feltham, Mary (Undergraduate Student (GCSU))	2022 (April 30)
Godbout-Kinney, Keif (Graduate Student (GSU))	2022 (April 30)
Dean of Libraries, or delegate (Ms. Janet Goosney)	
University Registrar, or delegate (Ms. Jennifer Porter)	
Director of the Centre for Institutional Analysis and Planning (CIAP), or delegate (Mr. Keith Matthews)	
Associate Vice-President, Teaching and Learning, and Director, CITL, or delegate (Dr. Gavan Watson)	
Associate Director, Teaching and Learning, CITL (Dr. Kim Myrick)	

\* New Member

1. **Membership:**

- (a) Six academic staff members, including at least one representative from each of the St. John's, Marine Institute and Grenfell campuses. At least one member must also be a member of Senate.
- (b) Dean of Libraries, or delegate
- (c) University Registrar, or delegate
- (d) Director of the Centre for Institutional Analysis and Planning (CIAP), or delegate
- (e) Director of the Centre for Innovation in Teaching and Learning (CITL), or delegate
- (f) Associate Director, Teaching and Learning, CITL
- (g) Three undergraduate students, one appointed by the Memorial University Students' Union, one by the Marine Institute Students' Union, and one by the Grenfell Campus Student Union
- (h) One graduate student, appointed by the Graduate Students' Union

**2. Governing Procedures:**

- (a) The members of the Committee shall elect a Chairperson in September each year.
- (b) The Committee shall meet at least once per semester but will normally meet bi-monthly from September to August.
- (c) A quorum for the conduct of business shall be 33 1/3% plus one of the voting members.
- (d) The CITL will maintain a secretarial role for the Committee, arranging meetings, and serving as a repository for all committee work.

**3. Terms of Reference:**

- (a) To monitor and support the recommendations of the Teaching and Learning Framework and Plan;
- (b) To provide feedback and make recommendations on current and proposed regulations, policies and practices that relate to teaching and learning;
- (c) To develop and recommend to Senate policies and practices to promote excellence in teaching and learning;
- (d) To undertake, every five years, a review of the strategic framework and plans related to teaching and learning;
- (e) To receive regular updates from the CITL on innovations in teaching and learning, and to advise Senate on such matters;
- (f) To act in an advisory, consultative and supporting capacity to the CITL and to the Senate on all matters which affect the teaching and learning at the University;
- (g) To act in an advisory, consultative and supporting capacity to the Dean of Libraries and to the Senate on all library matters which affect the teaching and learning at the University;
- (h) To review qualitative and quantitative data on student engagement and the student educational experience, and to make recommendations to Senate based on such data;
- (i) To maintain close liaison with the Senate Committee on Course Evaluation;
- (j) To maintain close liaison with the Senate Committee on Academic Unit Planning.”

**REGULAR AGENDA**

81. Master of Applied Literary Arts

Senate received and reviewed background information pertaining to the proposed new program in Master of Applied Literary Arts. Dr. Amy Warren introduced the proposed new graduate program and then invited Dr. Shoshannah Ganz to provide an overview of the program. Dr. Ganz described the process that was undertaken to develop and review the Master of Applied Literary Arts and answered questions from Senators including how new programs can be designed to support the university's strategic plan goals and objectives, particularly in the area of equity, diversity and inclusion. After a discussion the new program Master of Applied Literary Arts was approved as follows:

Page 554, 2021-2022 University Calendar under the heading School of Graduate Studies insert the following new program:

**“XX Regulations Governing the Degree of Master of Applied Literary Arts**

**Dean, School of Arts and Social Science (Grenfell Campus)**

K. Jacobsen

The Degree of Master of Applied Literary Arts will normally be offered on campus in the evening. The program can be completed in twelve months with a Major Research Project or twenty-four months with a Thesis option. The course work will normally be completed in three consecutive semesters with three courses in the Fall, two courses in the Winter, and the Major Research Paper being completed over the entire twelve-month period. Students doing the Thesis option will complete the Thesis in the second year of study. Students may also opt to study on a part-time basis completing the course-based degree with the Major Research Paper in twenty-four months. Applicants are advised to consult, in addition to these regulations, the General Regulations of the School of Graduate Studies.

**XX.1 Qualifications for Admission**

1. For admission to the Master of Applied Literary Arts applicants shall:
  - a. hold a Bachelor of Arts degree with a major or minor in English and have a GPA of at least 3.0, from an institution recognized by Senate;
  - b. in some cases, if the GPA is below the minimum requirements of the SGS prior experience in an arts-related field of work will be considered.
  - c. PLARs will be considered for placement in the program or for advanced placement. The prior work experience may be considered in place of a course or the internship.
2. Applicants who did not complete a baccalaureate or post-graduate degree at a recognized university where English is the primary language of instruction must normally complete either the:
  - a. Test of English as a Foreign language (TOEFL) and achieve a paper-based score of 580 (or higher), computer-based score of 237 (or higher), or Internet based score of 92-93 (or higher); or
  - b. International English Language Testing System (IELTS) and achieve a score of 7 (or higher).

Information regarding the TOEFL is available from the Educational Testing Service at [www.ets.org](http://www.ets.org). IELTS information is available at [www.ielts.org](http://www.ielts.org). It is noted that other equivalent tests acceptable to the School of Graduate Studies will also be considered.

- c. Other equivalent tests acceptable to the School of Graduate Studies will also be considered.
3. One seat per year will be reserved for a student with Indigenous ancestry who meets the minimum criteria for admission. There will be a bursary of \$5000 for an Indigenous student to study full-time for the Master of Applied Literary Arts. Applicants wishing to be considered under this clause shall declare their Indigenous ancestry at the time of application.

## **XX.2 Deadlines for Applications**

1. Applicants will normally be admitted to the program in the Fall (September) semester.
2. Applications and all supporting documents must be postmarked no later than February 15 for applicants wishing to enter studies in the Fall (September).

## **XX.3 Procedure for Admission**

1. Applications for admission to the Master of Applied Literary Arts program must be made on the appropriate form and submitted to the School of Graduate Studies.
2. The following documents must be submitted in support of the official application form:
  - a. Letters of appraisal from two academic referees. In cases where students do not meet the minimum GPA and would like their work experience to be considered, they must also submit a letter from a referee from a relevant current or former place of work;
  - b. Official transcripts from each university or other post-secondary institution previously attended (other than Memorial University of Newfoundland), to be sent directly by its Registrar (or equivalent) to the School of Graduate Studies. If not recorded on the transcript, official evidence of completion of undergraduate degree must also be submitted;
  - c. A current curriculum vitae detailing academic and professional experience; and
  - d. A personal statement, of no more than 1,000 words, expressing why the applicant intends to pursue the Master of Applied Literary Arts including a statement of their plan for their Major Research Project or Thesis.
3. Admission shall be granted by the Dean of the School of Graduate Studies on the recommendation of a committee of at least three professors teaching and supervising in the Master of Applied Literary Arts program in the School of Arts and Social Science, Grenfell Campus. Upon notification from the Dean of the School of Graduate Studies of acceptance into the Master of Applied Literary Arts program, applicants must give written notice to the School of Graduate Studies of their intention to register.

## **XX.4 Program of Study**

1. Students in the Master of applied literary arts program shall be required to complete a minimum of either:
  - a. fifteen credit hours of course work, a major project and report (6 credit hours), and an internship (6 credit hours) supervised by the faculty supervising their major research project. Course work includes two required core courses, and three elective courses.
  - b. fifteen credit hours of course work, a thesis (12 credit hours), and an internship (6 credit hours) supervised by the faculty supervising their major research project. Course work includes two core courses and three elective courses.
2. English elective courses will be offered once in a three-year period and elective courses offered by faculty in other disciplines will be offered more regularly.
3. The Major Research Project or Thesis will be supervised by one of the professors in English or a professor in a cognate discipline in most cases teaching a course or courses in the Master of Applied Literary Arts. In some cases, the student will also work with a community partner. This must be completed in the last term of study but shall commence at the beginning of the program of study.

#### **XX.5 Evaluation**

1. Students in the Master of Applied Literary Arts degree must obtain a grade of B or better in all program courses and their Major Research Project or Thesis.
2. Students who receive a grade of less than B in a program course may be permitted to remain in the program, provided the course or an equivalent is taken and passed with a grade of B or better. A maximum of two such repetitions shall be permitted in the student's graduate program; after this point, the student shall be required to withdraw from the program.
3. The Major Research Project and Thesis will be assessed by the supervisor and two other faculty members from the Master of Applied Literary Arts, or by a faculty member in a cognate discipline and/or the community or university partner, in such cases as there is one. The written portion of the project must evidence both critical and applied aspects of the project and must evidence reflection on the applied process.
4. In advance of the final project, students are required to submit a short project proposal (due in mid-October) and a longer project proposal (due the end of the first term), both of which will be graded on a pass/fail scale by the faculty supervisor assigned by the Graduate Officer in consultation with the professor and student. Students will not be required to register for the proposal, but the proposal must be passed by the supervisor before the student can register for the Major Research Project or Thesis in the second term.

#### **XX.6 Courses**

Students will take the two core courses offered every year and three elective courses from the English program offered no more than once in three-year period. Students may additionally choose their three electives from courses offered by other faculties as part of the suite of MALA course offerings.

#### **Core Courses:**

**ENGL 6100 Arts Management**

**ENGL 6101 Literary Production**

**Students will take three elective courses from the following selection of courses. Three of the following Elective Courses will be offered by the English program each year. Each of the three courses offered by the English program will not be offered more than once in a three-year period. Additional courses will be offered by other faculties each year as part of the MALA course offerings and these courses may be offered on a more regular basis.**

**ENGL 6102 Literary Adaptations**

**ENGL 6103 Anthology Building**

**ENGL 6104 Children's Literature and Market Politics**

**ENGL 6105 Fan Cultures and Fan Studies**

**ENGL 6106 Film in Theory, Film in Practice**

**ENGL 6107 Documentary Film: Theory and Practice**

**ENGL 6108 Life Writing**

**ENGL 6109 Literature and Industry**

**ENGL 6110 Literary Tourism**

**ENGL 6111 Magazine Writing**

**ENGL 6112 Print Culture**

**ENGL 6113 Asian Literature in the Diaspora and in Translation: Memorials, Museums, and Dark Tourism**

**ENGL 6114 Literature and Aging**

**ENGL 6115 Writing and Publishing**

**ENGL 6200 Introduction to Playwriting**

**ENGL 6201 Introduction to Dramaturgy**

**ENGL 6202 How to Start a Small Theatre Company**

**ENGL 6300 Introduction to Information Management: Principles and Practices**

**ENGL 6301 Cultural and Heritage Tourism Development**

**ENGL 6302 Culinary Tourism**

**ENGL 6303 Special Interest Tourism**

**ENGL 6304 Introduction to Curatorial and Museum Studies"**

82. APPOINTMENT OF UNIVERSITY MARSHAL

Senate received and reviewed background information pertaining to the appointment of Mr. Bert Riggs as University Marshal.

Senate members were advised that the term of appointment for the University Marshal expired on January 1, 2022. As outlined in the Handbook of Senate Bylaws and Procedures, the Senate shall appoint a University Marshal whose function shall be the ordering of the ceremonial at Convocations and on such other occasions as the Senate may from time to time deem necessary.

In keeping with the procedure for the nomination and selection of the University Marshal the Senate Committee on Honorary Degrees and Ceremonial sought nominations from eligible candidates-defined as a full-time employee or a retiree of the University.. The Committee has recommended Bert Riggs, who has served as the University Marshall since 2016 to Senate for its consideration. The Committee submits that Mr. Riggs has provided dedicated service to the University for the past six years and embodies the character, commitment and demonstrated experience and skill to warrant reappointment to this volunteer position for a period of five years.

Excerpts from the Handbook of Senate Bylaws and Procedures outlining the qualifications and the nomination and selection process were provided in the background information, along with a copy of Mr. Riggs's nomination package.

Following a discussion it was moved by Dr. Timmons and seconded Dr. Craig and carried that Mr. Bert Riggs be appointed as University Marshall for a period of 5 years from January 1, 2022 to January 1, 2027 with renewal with the pleasure of Senate.

83. OTHER BUSINESS

83.1 Governance Discussion

The Chair invited members of Senate to engage in a discussion on the topic of University Governance and in particularly the role of Senate in the effective governance of a modern university. In the Fall of 2021, the Government of Newfoundland and Labrador had served notice to the House of Assembly that changes to the Memorial University Act (Act) would be tabled in the Fall, however that did not come to fruition. The Senate is a key vehicle for effective governance in the University's bicameral system whose powers and authorities are prescribed in the Act. The University's Board of Regents has proposed amendments to the Act that will enable Memorial to have greater autonomy over its operations, while mainlining the required accountability of a public institution.

Senators then engaged in a discussion on the role of Senate and its committees. They expressed a desire to ensure that Senate functions at the appropriate strategic level with oversight of academic programming and related matters, is effective and encourages new faculty and students to participate in the governance of the university and is continues to be relevant and responsive to the evolving needs of the institution and the province.

Senate requested that the proposal submitted to the Department of Education by the Board of Regents be shared with Senate and were advised by the Chair that the University had been asked, and had committed to, keeping the details of that proposal in confidence. The Chair agreed to reach out to the Minister of Education to determine if the details of that proposal could be shared with members of Senate.

84. IN- CAMERA- HONORARY DEGREES AND CEREMONIAL

Motion approved by Dr. A. Craig, seconded by Dr. I. Sutherland.

85. ADJOURNMENT

Meeting adjourned at 5:25 p.m.

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CHAIR

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SECRETARY